

# Your guide to the 2017 admissions cycle

	November 2016	December 2016	January 2017	February 2017	March 2017	April 2017	May 2017	June 2017	July 2017	August 2017	September 2017	October 2017
SAT/ SUN			31/1 NEW YEAR'S DAY			1/2		Search tool opens. Sign up for your regional college forum	Clearing opens		Complete RPAs for any late arrivals	30/1
MON			2			3	1 You can set your Clearing vacancies in Course Collect from early May.		3 Check that all courses with vacancies are open to receive Clearing applications, so they appear on UCAS search tool as a Clearing vacancy.			2
TUES	1		3			4	2		4 Last day for applicants to add an Extra choice.	1 You will begin to receive AEA results for your applicants from 1 August.		3
WEDS	2		4	1 Don't forget to open courses with vacancies to receive Extra applications.	1	5	3		5 IB results are published. Don't forget to check the results against offers you've made. If they've met the conditions of your offer, confirm their place.	2		4
THURS	3	1	5	2 UK application rates analysis report available on ucas.com. Trends by country, sex, and background.	2	6 Applicant statistics as of 24 March deadline (all courses) available on ucas.com	4 Applicants with UK and EU addresses, who received their last decision by 31 March 2017 will be declined by default. If they don't reply to their offers.	1 Confirmation and Clearing hub live on ucas.com. One stop for all Confirmation and Clearing updates and information.	6	3 You should check the results against the offers you have made.		5
FRI	4	2 All outstanding delayed Confirmation decisions (CCT) from 2016 cycle will be rejected by default.	6 Make sure your DCF decisions from the 2016 cycle have been confirmed or rejected by 18:00.	3	3	7	5 All outstanding decisions for applications received by 15 January 2017 will be rejected by default (BSC).	2 Ensure you make decisions for all applications received by 15 January 2017 to stop them being rejected by default (BSC).	7 Don't forget to check your outstanding decision list (ODL) and make sure all applications received by 30 June have decisions processed before the 13 July BSC.	4 In early August you will receive SQA results under embargo.	1 Stops can be added to prevent applications being rejected by default on 11 September. Delayed Confirmation decisions can be added.	6
SAT/ SUN	5/6	3/4	7/8	4/5	4/5	8/9	6/7	3/4	8/9	5/6	2/3	7/8
MON	7	5	9	6	6	10 ANNUAL ADMISSIONS CONFERENCE Celtic Manor Resort, Newport. www.ucasevents.com/admissions	8	5 International Teachers' and Advisers' Conference	10	7	4 Don't forget to check your outstanding decision list (ODL) and make sure all your Confirmation decisions are processed before the 11 September BSC (unless you have applied Stops).	9
TUES	8	6 COMPETITIVE ADMISSIONS CONFERENCE	10	7	7	11	9	6	11	8 SQA results published. SQA results embargo period ends and you can discuss exam results with your applicants.	5 Don't forget to update your Clearing vacancies.	10 If any of your applicants are UF and didn't enrol, don't forget to withdraw them.
WEDS	9	7	11	8	8	12	10	7	12	9	6	11
THURS	10	8	12	9	9	13	11	8 Applicants who received their last decision by 3 May 2017 will be declined by default. If they don't reply to their offers, Applicants with Extra choices are not affected.	13 Outstanding decisions on applications received by 30 June 2017 for Extra applications will be rejected by default (BSC). Make decisions on applications received by 30 June 2017 for Extra applications as soon as possible.	10	7	12
FRI	11	9	13	10	10	14 GOOD FRIDAY	12	9	14	11 A level results embargo begins at 14:00. A-level results embargo period ends and you can discuss exam results with your applicants.	8 Don't forget to check the results against offers you've made. If they've met the conditions of your offer, confirm their place.	13
SAT/ SUN	12/13	10/11	14/15 You must give these applications equal academic consideration.	11/12	11/12	15/16	13/14	10/11	15/16	12/13	9/10	14/15
MON	14	12	16	13	13	17 EASTER MONDAY	15	12	17	14	11 Any of your outstanding Confirmation decisions (except those with DCF decisions) are rejected by default (BSC). New Stops cannot be added.	16
TUES	15	13	17	14	14	18	16	13	18	15 Mid August – Irish Leaving Certificate results published. You will receive TJC results for your applicants.	12	17
WEDS	16	14	18	15	15	19	17	14	19	16	13	18
THURS	17	15	19	16	16	20	18	15	20	17 A level results embargo begins at 14:00. A-level results embargo period ends and you can discuss exam results with your applicants.	14 Daily Clearing analysis for A-level results day compared to SQA results day in previous cycle.	19
FRI	18	16	20	17	17	21	19	16	21	18	15 Don't forget to update your Clearing vacancies.	20
SAT/ SUN	19/20	17/18	21/22	18/19	18/19	22/23	20/21	17/18	22/23	19/20	16/17	21/22
MON	21 ANNUAL UCAS UPDATE Your open day information can be added to the Data Collection System at any time.	19	23	20	20	24	22	19	24	21	18	23 All outstanding decisions are rejected by default. This is the last day for HEP team members. Delayed Confirmation decisions (CCT) lock by end.
TUES	22	20	24	21	21	25	23	20	25	22	19	24 Ensure all outstanding decisions for your applications are made (except those with DCF decisions) as they are rejected by default (BSC). Contact the HEP Team if you need to make any changes.
WEDS	23	21	25	22	22	26	24	21	26	23	20 18:00 Last date for 2017 cycle applications to be sent to UCAS.	25 2017 cycle closes. Your accepted applicants' data will be used as a basis for your capitation fee.
THURS	24	22	26	23	23	27	25	22 Applicants who received their last decision by 8 June 2017 will be declined by default. If they don't reply to their offers, Applicants with Extra choices are not affected.	27	24	21	26
FRI	25	23	27	24	24	28 18:00 Application deadline for some art and design courses. You must give these applications equal academic consideration.	26	23	28 Last day you can amend a decision for any of your applications.	25 Don't forget to update your Clearing vacancies.	22	27
SAT/ SUN	26/27	24/25 CHRISTMAS DAY	28/29	25/26 25 FEB – EXTRA OPENS	25/26	29/30	27/28	24/25	29/30	26/27 Final destination report runs.	23/24	28/29
MON	28	26 BOXING DAY	30 Annual Conference for Teachers and Advisers	27	27	31 SPRING BANK HOLIDAY	29	26	31 SQA results embargo begins.	28 AUGUST BANK HOLIDAY	25	30
TUES	29	27 You can set your Extra vacancies in Course Collect from late January to early July.	28 Annual Conference for Teachers and Advisers	28	28	30	27	24	30	29	26	31
WEDS	30	28	29	29	29	31	28	25	31 Nominal deadline for applicants to meet academic offer conditions. Last day for Adjustment Confirmation decisions.	30 You can reject applicants if they have not met your offer conditions. At your discretion, you can extend the deadline.	27 Don't forget to update your Clearing vacancies.	
THURS		29 UCAS CHRISTMAS CLOSURE	30	30	30		29	26			28	
FRI		30			31 You should aim to have processed all decisions on applications submitted to UCAS by 15 January 2017.		30 18:00 Main scheme closes – applications received after 30 June are in Clearing.				29	
SAT/ SUN		31/1									30/1 Published Clearing vacancies end. Final Destination Report runs.	

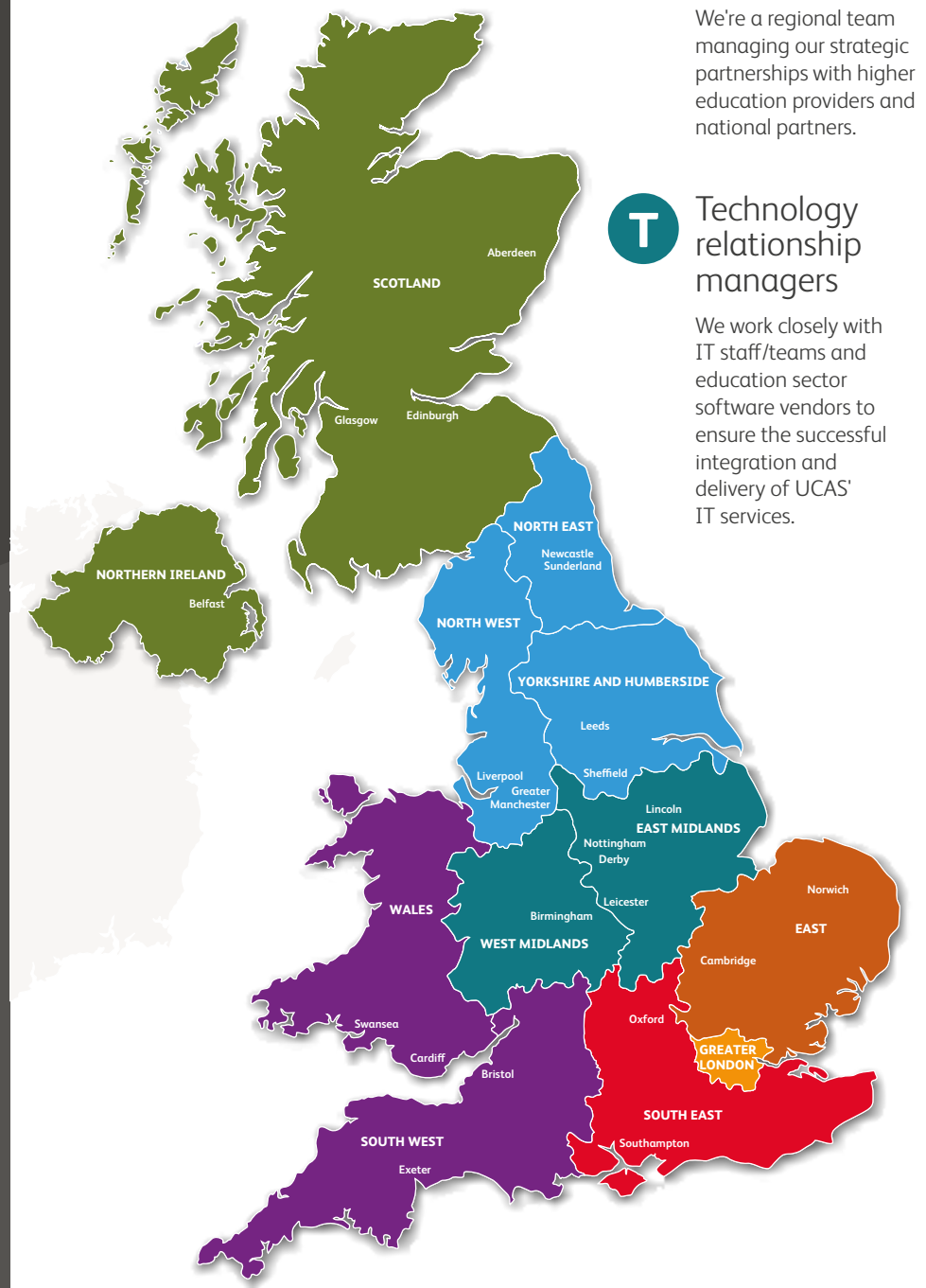
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### R Relationship managers

We're a regional team managing our strategic partnerships with higher education providers and national partners.

### T Technology relationship managers

We work closely with IT staff/teams and education sector software vendors to ensure the successful integration and delivery of UCAS' IT services.



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## Our guides and manuals

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- call us on 0371 468 0 468

[www.ucas.com/contactus](http://www.ucas.com/contactus) has more information about how applicants can get in touch



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